AUGUSTA MUSEUM OF HISTORY
EDUCATOR FIELD TRIP GUIDE

Thank you for your interest in a field trip at the Augusta Museum of History! Whether you’ve already booked a trip, or are still in the planning stages, here are a few guidelines to get you started.

GENERAL INFORMATION

HOURS: Though the Museum is only open to the public (walk-ins) on Thursday-Sunday, tours can be booked on any day of the week. Tours can be arranged at any time from 10:00am- 3:30pm. The museum closes at 5:00pm; we recommend delegating at least 1 ½ hours for you tour.

PRICING: The group rate for parties of 10 or more is $2.00 per person. This price includes teachers, chaperones, and students. Tour add-ons such as crafts or scavenger hunts printed in house, carry a $1.00 add on fee per student.

It is recommended that kindergarten and 1st grade groups have one adult/chaperone for every 6 students, older school groups should have an adult/chaperone for every 10 students.

TOUR OPTIONS

DOCENT-LED TOUR: Docents can be provided at no additional cost. If you are interested in a guided tour, please schedule your tour at least 2 weeks in advance. Docents lead tours of the downstairs exhibit, Augusta’s Story, which emphasizes Georgia and South Carolina Common Core Standards. After your tour,
you may self-guide all the 2nd floor exhibits. The Augusta Museum of History’s docents are a part of our volunteer family; their availability is not guaranteed.

NOTE: Tours more than 20 minutes may result in a cancelled docent tour, leaving you to self-guide.

HUNT FOR HISTORY (SCAVENGER HUNTS): Scavenger hunts are a great way to get students engaged in the exhibits space. The Hunt for Histories cover a variety of topics and are geared toward many different age groups, all meeting common core standards. Most are created for the Augusta’s Story exhibit. The Museum can provide 20 clip boards and pencils. We ask that you print the scavenger hunts and any additional materials you may need (NOTE: Pens are not permitted in the galleries). To view and print the scavenger hunts, follow this link: http://www.augustamuseum.org/HuntforHistory or search “Hunt for History” at www.augustamuseum.org.

CRAFT AND MINI TOURS: The Museum offers targeted tours with an interactive craft. Both the craft and tour can be custom-made to suit a variety of curriculum. Because space and resources are limited, the craft and mini tour option is recommended for groups no larger than 25.

TOUCH CART: AMH’s Touch and See carts, help to make history tangible, as they provide tours with hands on access to artifact reproductions. Currently there are Touch Carts available for Native American history, The Revolutionary War, and Colonial America World War I, and the Civil Rights Movement.

PRIMARY SOURCE PROGRAM: Primary sources are the eye witnesses to history. They are firsthand accounts that historians examine in order to better understand the past. The Augusta Museum of History also provides a primary source program for visiting schools and tour groups. This program is available upon request; currently groups can request a primary source workshop concerning Augusta during the Industrial Revolution or World War I.
NOTE: We are always interested in ways of expanding our program. If you have an idea for a specific program to meet the needs of your students, we’d love to collaborate!

9 Rules to Remember

- **No food or drink in the galleries.**
  
  **WHY?** Food and beverages can be harmful to the museum’s artifacts. They can also attract insects and other vermin not welcome at in the galleries.

- **Stay with your group.**
  
  **WHY?** For your safety! Staying with your group helps everyone to have a safe, fun time. If you have a docent (tour guide) stay focused and participate!

- **No flash photography.**
  
  **WHY?** Harsh light, like the ones that come from camera flashes, are harmful to art and artifacts. We want our objects to last as long as possible so that they can be enjoyed by many museum patrons for years to come.

- **No running in the galleries or rotunda.**
  
  **WHY?** It’s dangerous for you and our artifacts. Our rotunda floors can be especially slippery.

- **Please do not lean against any structures.**
  
  **WHY?** Our walls and pedestals are meant to hold art and artifacts, leaning against them can be dangerous.

- **Do not touch the art or artifacts.**
  
  **WHY?** Like light, the oils from our hands can be harmful to artifacts. Even clean hands can damage the objects on view. Remember, we want to preserve the artifacts for as long as possible!

- **Pencils only.**
  
  **WHY?** If an accident happens, pencil is much easier and safer to remove than pen.

- **Inside voices only please.**
  
  **WHY?** We want everyone to be able to have a fun museum experience, even those not in your group. Speak quietly so that everyone
visiting the museum can enjoy their experience. And remember, if you have a docent, give them your complete attention and please don’t speak while they’re talking.

- **Have fun and learn!**

**WHY?** Museums are both fun and education. We encourage you to read, ask questions, learn something new, and have fun!

For Chaperones:
- Ask the chaperones to stay with their group throughout the field trip. Adult chaperones are responsible for the students’ conduct and behavior throughout their visit to the Museum.
- Make sure the chaperones are aware of all students in their group so that no one is left behind.
- Please review museum etiquette with all chaperones for these rules and responsibilities apply to them as well

**FAQs**

**How long should we expect to be at the Museum?** Though everyone tours the museum at their own pace, expect to be here for at least one and a half hours. Docent led tours last approximately one hour. Groups are welcome to self-guide with their chaperones for as long as they want after their guided tour. If doing a docent-led tour, please arrive 10 minutes early for dividing your group and bathroom breaks. If you’re doing a touch cart, or scavenger hunt, stay for as long as you’d like.

**Where should we eat?** The museum does not have a designated lunchroom. However, lunch accommodations can be made. Groups may eat lunch inside in
the Rotunda. A trash can will be provided, and we ask that you leave the space as you found it. Groups of 25 or less, may use the Activity Center for 1 hour if it is not in use the day of their visit. The Augusta Museum of History is within walking distance of the Riverwalk. On a nice day, many groups find walking down to the river for a picnic lunch enjoyable.

What about parking? The Museum is located at 560 Reynolds Street in Downtown Augusta. We have our own private parking lot on the corner of Broad and 6th Street, feel free to park there! I need to cancel, reschedule or change some details about my trip! No problem! As soon as you can, please call or email the Museum Educator, Harvee White, at 706.722.8454 or education@augustamuseum.org.

Experience Yesterday Today!

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