



# *AUGUSTA MUSEUM of HISTORY*

560 Reynolds Street • Augusta, Georgia 30901 • T: 706-722-8454 • F: 706-724-5192

[www.augustamuseum.org](http://www.augustamuseum.org)

## Florist's Rules

**Lessee is responsible for the actions of the florist.** Any rules not adhered to will result in the forfeiture of the security deposit. Any damage to the building, to any equipment or loss of items belonging to the museum will be the responsibility of the lessee to repair or replace. The Augusta Museum of History (AMH) reserves the right to disapprove any florist who has previously violated the rules or conducted himself improperly.

1. Delivery time of all flowers, equipment, supplies, etc. must be approved by AMH management. The florist is responsible for all loading, unloading, set-up, clean-up and removal of flowers, equipment, etc.
2. NO furniture or equipment that is owned by AMH may be used or moved without permission of AMH management.
3. **No open flames are permitted in the museum.** Votive candles are permitted when enclosed in the proper "votive candle holders" or hurricane globes.
4. Rice, glitter, birdseed, confetti, liquid string, rose petals or other similar objects may not be used inside the museum.
5. No tape, tacks, nails, etc. may be used on any surface-walls, floors or doors. No cables, cords, wires, etc. are to be in the way of the guests.
6. All floral material must be removed at the close of the rental period. The florist is responsible for leaving all decorated areas in the same condition as they were prior to the rental.
7. After the event is over, **all floral trash MUST be properly bagged and TAKEN to the trash dumpster in the museum parking lot.** There should be **absolutely no floral trash left inside or outside the building.**
8. Anything left in the building is not the responsibility of the Augusta Museum of History.